

REGULAR MONTHLY BOARD MEETING AGENDA



FRAZIER PREPARATORY ACADEMY

3711 W. Douglas Blvd.

Chicago, IL 60623

Meeting Agenda

Tuesday, October 9, 2018

1. Call to Order 6:05pm

2. Roll Call

Name/Office	Present	Absent	Excused	Dial-in
Tommy Duff, Chairman	X			
Vincent Hardman, Treasurer	X			
Nedra Joiner, Secretary	X			
Ronald Nolen, Member			X	
Brooke Mosley, Member		X		
Terrence Fenison, Member		X		

3. Public Discussion None

4. Approval of September Minutes N. Joiner

Pastor Hardman moved that September minutes be accepted, Sec. Joiner seconded the motion. **Motion Carried unanimously.**

5. Financial Report V. Hardman

a. July & August 2018???

Pastor Hardman advised there was a financial confirm call today (M. Flora, K. Lemay, V. Hardman and F. Williams), he advised that Accel is still delayed in sending financial reports. He mentioned that the financial report for the 2:30pm meeting was received at 2:20pm. They were able to review the numbers. Through September 30, 2018 we are still ahead of the game. If all things remain equal, we will have over \$1 million in our fund balance. Money is not an issue for the school.

First couple of things to take under consideration:

We have been funded our first payment from CPS, based on 420 students. As of our last count date we are at 313 students. There were be some adjustments. First adjustment to the overall budget based on the new head count and next adjustment will be in the funding from this point forward

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affected by the low head count. We are still ahead of the game and we expect to be head of the game for the foreseeable future. Kudos to the leadership time for carrying forward without a head of schools.

Pastor Hardman asks the leadership team, what kind of protocols, procedures or restrictions surround our use of the excess money we have. He was advised there are no restrictions. It's up to us to decide what we want to do. We have to be mindful of how funds are spent. At our next strategic plan session we need to think about the forward things we can do with the money we have. Even put some self-restrictions (for example that we will always have a certain threshold to maintain) anything above that we will consider some special projects that will take us forward, educationally, maybe emotionally and some of the other specialized areas.

Bottomline the numbers are good. P. Hardman plans to work closer to see what we can do to help expedite our numbers sooner. Couple other changes to note: We are now having our bank statements come directly to FPA. One step away from having credit card statements come to us.

Chairman Duff advised it is great we are in the positive on funds. We have already mentioned to the staff to think about how we can utilize our resources to help provide support social/emotional help for our students and parents. Let's start looking outside the box.

A meeting needs to happen with the board inclusive with the staff, if not all but some and talk about things we want to do that can enhance what we're trying to do. Social Workers are hard to come by but there's has to be something out here with hospitals or medical clinics that can help support the direction we want to go it.

b. Banking Approvals and Signatures – ***ON HOLD Per V. Hardman***

House-keeping rules:

Chairman Duff advised a couple house-keeping rules. He has changed his name from Tommy Moore to Tommy Duff. Duff is his biological dad's name. He decided he wanted to change his name. He and his wife have gone through process of changing their names.

Chairman Duff would like to officially introduce Terrence Fenison as a new board member for FPA. Chairman Duff also advised that Atty. Ronald Nolen was in a car accident and is currently going through physical therapy 3 times a week. He is currently working on some legal things for us as a board and as a school. We wish him the best as he regains his strength and health.

Sec. Joiner moves that Brooke Mosley and Terrence Fenison be accepted to the FPA Board of Directors. Pastor Hardman seconds the motion. **Motion carried unanimously.**

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6. Old Business

- a. Building Security Status (Waiting for new quote) T. Duff

Chairman Duff has not heard anything yet from CPS.

- b. Head of School Update

We are still looking for candidates. They will go through the same process. Any candidates will have a phone interview with the board. If deemed necessary they will then meet with our leadership team and spend a day at FPA.

- c. Board Candidates (Terrance Fenison & Brooke Mosley)

- d. Gym Refinishing (Waiting for new quote \$ 2,093.40)

Started on the walls and should have been finished by now. They were supposed to have a lot of the work completed but that hasn't happened. Need a status update from CPS

- e. Accel Contract Renewal

We are currently at 12% (moved back from 11.5%) because we have not renewed an agreement yet. Atty Nolen is working out details on new agreement. Pastor Hardman advised that Accel is asking for an update. Chairman Duff advised a possible update by the end of October.

- f. CPS Agreements (MOU New contact person is Sonia Castro)

We have not signed off on the MOU. We should meet with Ms. Davis and talk about where we are. Sign the document and send to CPS. Chairman Duff has not spoken with Sonia Castro but they are communicating via email.

7. New Business

- a. Introduction of New RVP - Accel T. Duff

Chairman Duff, introduced Dr. Rodney Bly to the team as our new Accel RVP for Frazier Prep. Asked Dr. Bly to tell us about himself.

Dr. Bly advised this is his 4th week with Accel. He had a chance to spend time in classrooms with Ms. Roldan to see what challenges exist and where he can offer some expertise. Been in education for 20yrs. He was born and raised in Milwaukee, WI. Started his teachings in Milwaukee

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public schools. After about 5yrs, it was so crazy he wanted to quit. However, he went to work for a charter school and found that charter schools were a revolution in education. Everyone was there on board ready to work. They came early and stayed late and they enjoyed doing it. It wasn't like that in the traditional public school system. This was in 2006. He was fortunate to relocate from Milwaukee to Chicago. He worked for University of Chicago Charters schools (with them for 5 yrs). He grew from being a science teacher to instructional coach and member of the leadership team. He was also a founding teacher of the Carter G. Woodson middle school. He entered the doctoral program at UIC and residency done at Wells High School. He was a principal in Englewood for 2yrs. He was instructional support leader with CPS with about 30 schools under his area. He left the school system and joined corporate American working for Pearson for one year. Had an opportunity to get his own school in Gary, IN (750 students) Lighthouse Academy Charter schools. Had not desire to leave the school until he got a call about the position with Accel. He looked into this position and felt it was a blessing. He is looking forward to working with the team and hopes to help us find a HOS.

Sec. Joiner asked where Dr. Bly resided. He is local in Chicago.

b. CPS Background Checks

We need documentation required from Ms. Williams in order for all board members to get background checks so everything is clear. This is optional. However, if you find yourself working with children for over 5hrs you must have a background check. Ms. Williams to provide the documentation by the end of the meeting.

8. Administration

a. Director of Operations

F. Williams

Ms. Williams Thanked the board for the luncheon on 10/06.

Staff Updates:

- Current Vacancies
- In-School Substitute Position
- (1) 4th Grade Teaching Position
- Specials Teachers: Art, Music, Spanish

Computer Science Grant Opportunity:

One of 20 schools chosen to receive \$100,000 through Social Work Organization founded by Chance the Rapper - 3 Year funding - Possible ideas for grant use include STEAM Lab/Maker Space, more technology, professional development for licensed teacher.

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Cell Phone Policy Updates:

Brand new pouches for 5th-8th grades have arrived.
Parent Consent Forms and Information were distributed to parents on Open House night.
Cell phone collection procedures still in the process of being rolled out as parental consent forms are still being collected.

Code of Conduct:

FPA has opted into CPS's Student Code of Conduct

Preschool Audit:

Took place on Wednesday, October 3, 2018
Findings will be sent within 2 to 3 months

b. Director of Academics

C. Roldan

Curriculum

All curriculum has been received, inventoried, and distributed.
Pre-service training will be implemented to ensure student learning and standard mastery.

Curriculum and Instruction Support

Five successful days of Grade Level Meetings have occurred
Topics of discussion included:

- Check-ins
- Professional responsibilities
- Lesson planning
- Using current curriculum with fidelity
- Data driven instruction

First PLC (Professional Learning Community) of the year was held on Monday, October 1, 2018.

Topic of discussion: School Climate and Culture (using the CHAMPS model)

Testing

NWEA testing is completed
Data is being analyzed during Grade Level Meetings
Intentional small grouping using NWEA data is top priority

c. Director of Specialized Services

L. Williams

Special Education Compliance

One student with non-compliant documents
ISBE SPED renewal forms have been submitted
HSMP reports are compliant

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MTSS (Behavioral) Updates

All teachers have received FPA's process for all tiers

Culture and Climate

Culture and Climate Committee has met to discuss behavior trends as well as incentive events for students exhibiting positive behavior

d. Parent Liaison/Community Relations

T. Tharpe

Enrollment as of date: 10/5/18

Frazier Prep Academy Enrollment Status										
	K	1	2	3	4	5	6	7	8	Total
Total	24	21	23	41	36	41	36	38	45	301
# of Transfers	K	1	2	3	4	5	6	7	8	Total
		7	8	9	10	7	8	4	1	54

Enrollment as of 10/5/17

	K	1	2	3	4	5	6	7	8	Total
Total	25	25	41	42	38	36	39	42	49	337

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8th Grade Parent Meeting-Oct. 10

FPA Parents and Scholars have been invited to attend mandatory meeting

Agenda topics for meeting:

Academic, Behavioral, Uniform Expectations

High School Application Process (GoCPS)

Service Learning Requirements

8th Grade Commencement Activities

Title 1 Parent Meeting-Wed. October 24

Overview of Title 1 Program

FPA School use of Title 1 Resources

Parents Right to Know/Parent Involvement Committee

Website Updates

Project Manager has been assigned

New Website Design has been selected

Website development will take approximately 8-10 weeks before it goes live

Technology- Mr. Jones and Tharpe will be trained and working directly with the project manager in building and designing.

Sec. Joiner moved the meeting be closed at 7:09pm. Seconded by Pastor Hardman. **Motion carried unanimously.**

9. Announcements

Next School Board meeting is November 13, 2018

Meeting

Action Items

Topic/Task	Responsible Party