

REGULAR MONTHLY BOARD MEETING AGENDA



FRAZIER PREPARATORY ACADEMY
3711 W. Douglas Blvd.
Chicago, IL 60623
Meeting Agenda
Tuesday, November 13, 2018

1. Call to Order 6:05pm

2. Roll Call

Name/Office	Present	Absent	Excused	Dial-in
Tommy Duff, Chairman	X			
Vincent Hardman, Treasurer			X	
Nedra Joiner, Secretary	X			
Ronald Nolen, Member			X	
Brooke Mosley, Member		X		
Terrence Fenison, Member		X		

3. Public Discussion - None

4. Approval of October Minutes

N. Joiner

No quorum in place for approvals.

October Minutes were approved by email: Secretary Joiner Motion for approval and Pastor Hardman seconded. ***The motion was carried unanimously.***

5. Financial Report

V. Hardman

a. September and October –

As of November 13, 2018. As of Oct 31, revenues are outpacing our expenses. Expenses will catch up. Revised budget significantly lower as compared to the original budget due to low enrollment numbers. We projected we would come ahead by \$41,209 dollars. After this last review we will come short about \$281,632. This would be adjusted towards the black after the adjustment is made after the new management fee is adjusted from 12.5 to 10.5. Additionally, we need to scrub the numbers to lower expenses to fit the new revenue figures. This is not new information to the board or staff. We figured we would be readjusting our budget for this school year.

REGULAR MONTHLY BOARD MEETING AGENDA

b. Banking Approvals and Signatures Update – No update.

c. Audit Report

Melissa Sylvan member of the ORBA Audit team for FPA. ORBA was successful in submitting the audit on time before the November 1st deadline. School books were in good shape so it was easy to gather the required information.

Per Chairman Duff - Signatures at the bank are finally up-to-date.

6. Old Business

- a. Building Security Status T. Duff
No update. Waiting on CPS to provide vendor listing.
- b. Gym Refinishing
No update. Waiting on CPS. Gym walls are finished. Gym floor project is still in process.
- c. Accel Contract Renewal Update
Contract in the hands of Accel attorney. After review it will be sent back to FPA Board for review then we can sign off on new agreement.
- d. Head of School Update
We interviewed a couple candidates and narrowed it down to one person (Mr. Gordon). The board will meet with him this week Thursday for face to face, once the board makes the decision/approval we will finalize the process and move forward.
- e. CPS Agreements Update (MOU New contact person is Sonia Castro)
MOU is the only thing that has not been updated. Ms. Williams will review with Mrs. Davis (Herzl Principal) to finalize and sign.
- f. CPS Background Checks Updates
Applications have been forwarded to board for background checks to be completed for each board member.
- g. Pre-School contact persons (Kristen LeMay)
Kristen LeMay should have been removed from the communications. Only budgetary information should include Kristen.

7. New Business

- a. Status of Academic Warning List T. Duff

REGULAR MONTHLY BOARD MEETING AGENDA

FPA put on academic warning list. Team will meet with CPS tomorrow and their team INI and talking through what this means and what we need to put in place as far as our strategic plan. The team is ready to address concerns. As a team, Chairman Duff requested Ms. Williams and Dr. Bly will talk to discuss how we will present to CPS and team.

b. Plans to Address Current Needs R. Bly

8. Administration -

a. Director of Operations F. Williams

Current vacancies regarding in-school subs. Most people want to be in a pool instead of in-school. We still have Ms. Bush but she only works Monday and Friday.

4th grade teacher – Dr. Bly was helpful in sending over a couple candidates. The team is trying to move forward to fill that position.

Social Worker has been gone for 2wks. Dr. Bly has been helpful in finding resources through Dr. Grady to help provide some support.

We currently have make-shift specials right now. We really need art, Spanish or music. Especially with the academic warning we need to pull our support staff has been helping with the specials but we need to pull them to work on the academic piece.

Computer Science Grant opportunity – We are in our Final determination for Make-A-Space grant. We have submitted a proposal to them. They came back with questions we needed to follow on a few items. Dr. Bly has been helpful with providing resources to help get through this process.

Pre-School Update – Meeting called for pre-school program. There are some compliance issues that we are not aware of. The process needs to be reviewed. Working to get a second pre-k class set up.

The gym has been finished. Painting complete and padding is up. Mr. White (formerly Mr. Clark) was able to get some flags and things to put up to spruce it up.

b. Director of Academics C. Roldan

2nd PLC (Professional Learning Community) of the year was rescheduled as leadership and ILT must dive into the SQRP data and use the data to implement a strategic improvement plan for Frazier. The plan will incorporate the original topic of discussion: School Climate and Culture as part of improving Frazier's overall school quality.

REGULAR MONTHLY BOARD MEETING AGENDA

- FPA is underperforming when it comes to MAP NWEA results for the fall testing term
- Benchmark years must always be a priority, but the following grades must also be targeted for growth:
 - 2nd
 - 4th
 - 7th

NWEA Fall 2018-2019 Results

	Math			Reading		
	Mean RIT Score for FPA	National Norm	Percentile	Mean RIT Score for FPA	National Norm	Percentile
K	132.3	140	17 th	136.3	151.3	31 st
1	159.4	162.4	41 st	155.8	171.5	36 th
2	164.2	176.9	14 th	163.6	184.2	20 th
3	179.4	190.4	16 th	179.3	195.6	24 th
4	193.9	208.7	24 th	194.6	203.6	37 th
5	201.6	217.2	22 nd	199	209.8	30 th
6	205.4	222.1	18 th	205.6	214.2	32 nd
7	210.3	226.1	18 th	210.3	216.9	33 rd
8	217.7	229.1	23 rd	213.9	219.1	36 th

%ile < 21	At Risk
%ile 21-40	Below Grade Level
%ile 41-60	At Grade Level
%ile 61-80	Above Grade Level
%ile > 80	Gifted & Talented Students

a. Director of Specialized Services

L. Williams

REGULAR MONTHLY BOARD MEETING AGENDA

Special Education Compliance

- One student with non-compliant documents last month is now in compliance with documentation
- Team of RSP's is incomplete due to social worker vacancy

MTSS (Behavioral) Updates

- Since receiving FPA's process for all tiers, teachers are beginning to use the discipline referral forms to track classroom managed and office managed behaviors.
- Office managed behaviors are being entered into Verify. The previous mentioned items are necessary to effectively track behavior and move students with constant behavioral issues through the MTSS process.
- There have been four out of school suspensions since the start of the school year.

Culture and Climate

- Spirit Week was 10/29 – 11/2. It went well. 6th through 8th grade students will apply for positions to become members of the student union.
- Classroom student ambassadors will be selected this month.
- The 1st ClassDojo positive incentive trip is being postponed until December.

b. Parent Liaison/Community Relations

T. Tharpe

Staff Professional Development-Fri. Oct. 19

- Review of Students in Temporary Living Situations Presentation (STLS)
- Provided Staff with STLS student list

Title 1 Parent Meeting-Mon. Oct. 29

- Overview of Title 1 Program/Title 1 Resources
- Parents Right to Know/Parent Involvement Committee
- Discussion of Parent Involvement Plan & Parent School Compact

High School Fair-Nov. 6

- Class of 2019 scholars met with over 12 schools during our annual HS fair.
- FPA scholars received a number of compliments and accolades for being prepared and asking many questions of the school representatives.
- Scholars signed up for personal shadow days and opportunities to attend Open Houses and sports activities sponsored by the schools represented.

Website Updates

- Project Manager has been assigned-website template has been selected.
- Jones and Tharpe are completing the tasks to complete the transfer of items/materials on site.
- Contacted current host provider (New Media Outreach) to discuss impending transfer of

REGULAR MONTHLY BOARD MEETING AGENDA

9. Announcements
Meeting Closed at 6:45pm.

Next School Board meeting is December 11, 2018

Action Items

Topic/Task	Responsible Party